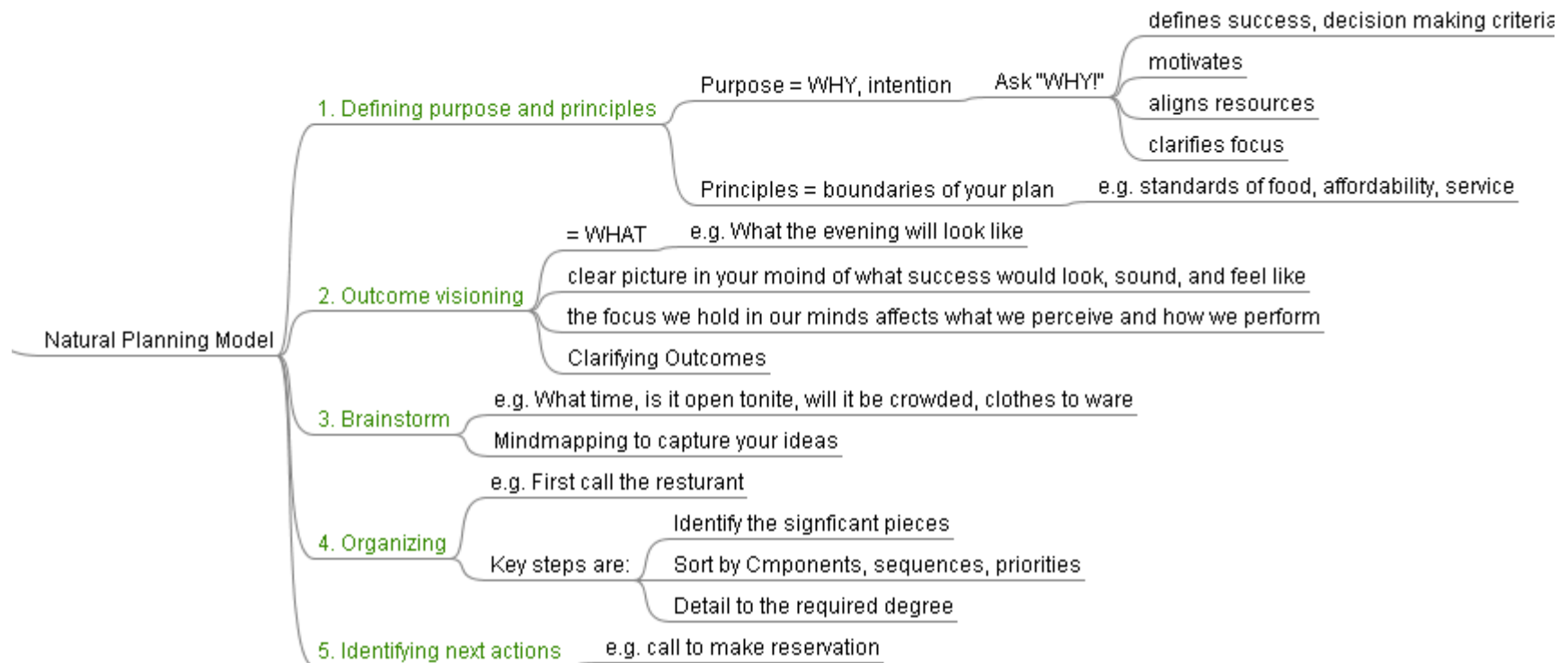


# Getting Things Done

## Ch 3 and Ch 4

Welton Hong  
2/10/09

# Ch 3. Getting Projects Creatively under way: 5 Phases of Planning



# Ch. 4 Getting Started: Setting up the time, space, and tools

