

Volunteer Questionnaire



Please complete all information below if you are interested in volunteering with **The Contemporary Arts Center**. All information will be kept confidential and used only to place members in a suitable volunteer position. Thank you for your support. Please attach a current resume if you wish.

Name:	
Phone:	Today's Date:
Email Address:	
Mailing Address:	

Please indicate in what ways you would like to support the CAC as a volunteer by marking below. When the time comes that we need someone with these skills, we might call you to discuss your experience and availability.

<input type="checkbox"/>	Gallery Sitter or Host	<input type="checkbox"/>	Grant Writing
<input type="checkbox"/>	Special Events / Receptions	<input type="checkbox"/>	General Writing (stories, interviews, reviews, etc.)
<input type="checkbox"/>	Preview Thursday	<input type="checkbox"/>	Fundraising
<input type="checkbox"/>	First Friday	<input type="checkbox"/>	Leadership Role for Event Coordination
<input type="checkbox"/>	Office Tasks / Admin	<input type="checkbox"/>	Graphic Design
<input type="checkbox"/>	PR / Marketing / Promotion	<input type="checkbox"/>	Photography or Video (documenting shows and events)
<input type="checkbox"/> General Maintenance & Repair (please specify your skills or experience such as painting, electrical, etc.)			
<input type="checkbox"/> Media Projects: Newsletter / Blog / Facebook / Twitter / Other			
<input type="checkbox"/> Exhibition Installation / Deinstallation (please specify your skills or experience such as hanging artwork, lighting, etc)			
<input type="checkbox"/> Any other other interests, skills, or areas of expertise you'd like us to know about:			

Please list your availability. The gallery is typically open Tues-Sat from Noon to 5pm, but if we have enough volunteers, we would like to open up on Sunday-Monday from Noon to 5pm, or late on Fridays 5pm to 9pm.

SUN	MON	TUES	WED	THUR	FRI	SAT
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Please mark how often you would like to participate at the CAC:

<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Yearly
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Current occupation:
Employer or Organization:
Have you ever held a volunteer position before? If so, what capacity?
Are you a member of the CAC? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> No, but I'd like to be!
How did you hear about the CAC?
If you have ever been convicted of a crime (other than traffic violations) please list the charge, date, and location.
Do you consent to a routine check of your criminal records if necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No

Please list three references of people who know you well, other than relatives, preferably for whom you have worked in either a paid or volunteer capacity. If you are currently working, either paid or as a volunteer, please include the name of your supervisor.

Name	Address	Phone	Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

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Your information will be kept private unless you are interested in volunteering for other galleries and special events around the 18b Arts District. Please check below if we may share your name, email address, and phone number with trusted gallery partners who need volunteers.

- Yes, I would consider other volunteer opportunities around the Arts District.
- No, I do not want my contact info used by anyone except the Contemporary Arts Center.