

Dear Shepherdstown 4th of July parade participant:

Thanks for your willingness to be part of our 4th of July parade. This is always a fun event and we hope you will enjoy it! Following is some information about parade logistics. Please review it and let us know if you have any questions.

1. The parade is being held on Monday, July 4. It will be held rain or shine and will begin at 11:00 am. It will proceed down German Street, starting at Church Street. It will end at Princess Street.
2. The parade will form up on Church Street, south of German Street, beginning around 9:30 am. Volunteers will be standing along Church Street to help you get in place. The exact parade lineup will be determined as entries arrive.
3. If your parade entry includes a motorized vehicle, please enter the parade lineup at the south end of Church Street so your vehicle will be pointed north, toward German Street (take Duke Street to Minden Street, and go east on Minden one block to Church).
4. Horses and horse-drawn vehicles should line up separately on the section of Church Street north of German Street, between German and High Street.
5. When your group arrives, please have one person check in with the Parade Coordinator at the corner of German and Church. We need to know you've arrived.
6. There are two toilets behind the Episcopal Church, off Church Street. Parade volunteers can direct you to them. If someone in your parade group needs toilet facilities please point them to the church INSTEAD of sending them to shops and restaurants.
7. If people in your parade group are arriving by car and need a place to park, the best place is the Shepherd U. parking lot at the corner of High and Princess streets; the parade will end very close to that location.
8. Once the parade starts down German Street, please try not to bunch up with other parade units; do your best to keep spacing between units.
9. Remember that the show must go on: If a parade unit breaks down in front of you, please go around them.
10. PLEASE NOTE A NEW RULE FOR THIS YEAR: DISTRIBUTING CANDY TO PARADE CROWDS IS NOW PROHIBITED BY THE TOWN OF SHEPHERDSTOWN.

After the parade, we hope you will attend our 4th of July community picnic if you can. The picnic will be held from 12 noon to 3:00 pm at Morgan's Grove Park.

Please remember that everyone who is helping to organize this parade and picnic is a volunteer. We are doing our best to make this a great community experience. Please help us all stay in a holiday spirit as we celebrate our wonderful town of Shepherdstown!

See you July 4 and remember, if you have a question, please reply to this email and someone will get back to you as soon as possible. Or call Peter Smith at 304-876-1139.