

# East Bay Entrepreneur & Small Business Meetup

Standard Agenda

- I**      **Welcome & Call to Order**  
*Patrick Schwerdtfeger*      7:00
- This time will be spent to deal with any opening business items. Meetings will start on time.
- II**      **Initial Presentation**  
*Patrick Schwerdtfeger*      7:15
- Each meeting will address a scheduled topic. Please check the Meetup website on the About Us page to see the topics suggested so far. This initial presentation will lay the foundation for further discussions.
- III**      **Individual Introductions**  
*All Attendees*      7:35
- Everybody will have an opportunity to introduce themselves to the group so we all get to know each other and our respective businesses & expertise.
- IV**      **Networking Break**  
*All Attendees*      7:50
- A short break will follow introductions so people can address areas of interest with each other right away.
- V**      **Member Presentation #1**  
*Presenter #1*      8:00
- Members are encouraged to sign up for presentations of their own so we can all benefit from their expertise.
- VI**      **Member Presentation #2**  
*Presenter #2*      8:10
- Please contact the organizer to get on the schedule.
- VII**      **Announcements & Close**  
*Patrick Schwerdtfeger*      8:20
- This time will be spent on remaining business items or member suggestions. Meetings will end on time.

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Meeting Adjourned