



**Republican Central Committee  
Bylaws  
El Paso County, Colorado**

**Revised February, 2007**

Article I: Purpose

Article II: Policy

Article III: Membership

Article IV: Meetings of the El Paso County Republican Central Committee

Article V: Voting

Article VI: Officers

Article VII: Committees

Article VIII: Precinct Caucus Election

Article IX: Assemblies and Conventions

Article X: Division Leaders

Article XI: Bonus Members

Article XII: Reapportionment - Temporary Appointments

Article XIII: Amendment or Revision of Bylaws

Article XIV: Parliamentary Authority

Article XV: Severability

Change History

Summary of Change History

Amended February \_\_\_\_, 2007 Amended February 5, 2005

Changed Amended February 12, 2000

Amended January 31, 1998

Amended February 10, 1997

Amended March 7, 1992

Adopted January 11, 1986

Adopted pursuant to Section 1-3-103 (9) CRS, and Article XVI of the Bylaws of the Colorado Republican State Central Committee (“CRC Bylaws”).

## **Article I: Purpose**

### Section 1.01

Recognizing the fundamental principles of the Republican party as reflected in the State and National Platforms, the primary purpose of this organization shall be to elect Republican candidates to office, to achieve the objectives of the Republican Party at National and State levels, and to perform the functions set forth in the election laws of the State of Colorado for county central committees. [Source: CRC Bylaws II]

### Section 1.02

To provide an organization for the election of Republican candidates to local, state and national office.

### Section 1.03

To perform the functions and carry out the activities of the El Paso County Republican Party (EPCRP), in El Paso County, Colorado. This includes but is not limited to the Colorado Springs metro area.

## **Article II: Policy**

### Section 2.01 State Law

The laws of the State of Colorado applicable to party organization and party central committees are incorporated by reference and shall supersede any provision of these Bylaws which is in conflict. [Source: Section 1-3-103 (9), CRS]

### Section 2.02 Gender

All reference to male includes the female, and the masculine pronoun includes the feminine.

### Section 2.03 Primary Contests

- A. No candidate for any designation or nomination for public office should be endorsed, supported, or opposed by the El Paso County Republican Central Committee, acting as a whole, or its elected officers, or committees, acting as a whole, unless such candidate is unopposed in the primary. [Source: CRS Bylaws III (3)]
- B. Prior to the primary, Senate, House, and Commissioner district chairs **should** not use their title as district chair to endorse, support, or oppose any Republican candidate for the district for which they are chair, unless such candidate is unopposed in the Republican Primary.
- C. While chairing any meeting occurring prior to the primary, no individual shall endorse, support, or oppose any Republican candidate unless such candidate is unopposed in the Republican primary. Such individual may temporarily relinquish the chair in order to make such a statement. This provision applies to all Republican meetings of any type, including district, division, and committee meetings and precinct caucuses.
- D. Candidates and/or their representatives seeking the official support of the EPCRP for an election that has traditionally been non-partisan (including but not limited to City Council and school board elections) must pay for a call of the Party's Central Committee to vote on whether or not EPCRP will officially endorse that candidate. Special meetings for this purpose shall be in accordance with Article IV herein.

## **Article III: Membership**

### Section 3.01 Composition

All of the precinct committee persons of the Republican Party of El Paso County, the Republican county officers elected pursuant to Section 6.01 of these Bylaws, together with the Chairman, Vice-Chairman and Secretary of the State Senatorial and Representative Districts, and the Chairman and Vice-Chairman and Secretary of the County Commissioner Districts, the elected County Public Officials, the Bonus Members, the Division Leaders of the Representative Districts, the District Attorney, and any United States Senators and United States Representatives and elected State Public Officials, who are members of the Republican Party and who reside within El Paso County, shall constitute the membership of the El Paso County Republican Central Committee. Multiple office shall not entitle a person to more than one vote, excluding proxies. [Source: Section 1-3-103, CRS and CRC Bylaws XVI (3)]

### Section 3.02 Financial Obligation to EPCR

In order to hold a position on the Central Committee, each elected or appointed person will make a single annual contribution of twenty dollars (\$20) for every year that that person holds his or her position.

## **Article IV: Meetings of the El Paso County Republican Central Committee**

### Section 4.01 Call of Meetings

- A. Call of the meetings of the Central Committee shall be in writing, and mailed to the last address of each member on file at the office of the Committee. The mailing shall be made no fewer than fifteen (15) days before the date of the meeting.
- B. The call shall state the time and place of the meeting and the business to be conducted, provided that the business of the meeting shall not be limited to matters stated in the call unless the call is for a special meeting.

### Section 4.02 Time and Place of Meetings

- A. The organizational meeting shall be held between the first day of February and the fifteenth day of February of the odd-numbered years. [Source: Section 1-3-103, CRS]
- B. Other meetings, either regular or special shall be held either at such time and place as may be designated by the Central Committee, or upon the call of the Chairman, or in the event of his absence or inability to act, upon the call of the Vice-Chairman.
- C. It shall be the duty of the Chairman to call a meeting of the Central Committee upon the written request of one-fourth (1/4) of the membership or upon the written request of a majority of the members of the Executive Committee. The notice of such meeting shall be mailed within ten (10) days after the receipt of the request and the meeting shall be held between fifteen (15) and twenty (20) days after the date such notice is mailed. If the Chairman fails to call such a meeting as provided herein, the Central Committee members or the Executive Committee members who requested the meeting may authorize one of their members to issue the call at the expense of the Central Committee.
- D. No Central Committee meeting or assembly shall be convened for any senatorial, representative or commissioner district while a district with overlapping boundaries is in session.

### Section 4.03 Quorum

A quorum for any meeting of the Central Committee shall be those members present or represented by proxy.

## **Article V: Voting**

### Section 5.01 Method

- A. Officers shall be elected individually and by majority vote using a secret ballot, unless there is only one nominee for the office. In that case, election shall be by voice vote.
- B. If more than two (2) persons are nominated for an office, and after three (3) ballots no nominee has received the required majority vote, then, unless one or more nominees have withdrawn during or following this balloting, the nominee receiving the least votes on the last of the three (3) ballots shall be dropped from all subsequent ballots. The nominee receiving the least votes on each ballot thereafter, shall also be dropped from subsequent ballots, unless one or more nominees withdraw following such ballot. Balloting shall continue in this manner until the majority vote is cast for one nominee.
- C. In cases other than the election of officers, voting shall be by voice unless a roll call is requested by forty (40) or more voting members. In this case roll shall be called of the members and such member or his proxy shall vote when his name is called.

### Section 5.02 Proxies

- A. Any member of the Central Committee who desires to attend any meeting of the Committee by proxy shall designate his proxy on a written form which shall be dated, signed, witnessed and submitted to the Chairman of the Central Committee not later than the convening of the meeting to which the proxy applies.
- B. The proxy shall apply only to a single meeting.
- C. The individual designated by proxy shall be a Republican elector; shall reside in the same constituency as the principal represents, and may vote only if the principal is absent at the time of the vote. For example, the County Chairman may be designated as a proxy for a Bonus Member and for any senator or representative in whose district the Chairman resides.
- D. The proxy of a member absent at roll call shall be submitted before the meeting is called to order. This requirement may be waived by the Central Committee in special circumstances. The proxy of a member present at roll call who subsequently leaves the meeting may be submitted at any time during the meeting, but the proxy may be voted on a particular ballot only if submitted before the voting commences on that ballot.
- E. Any member of the Central Committee shall have the right to examine the proxies prior to any particular vote.
- F. At the discretion of the credentials committee check-in procedures may be substituted for the roll calls required by this section.

## **Article VI: Officers**

### Section 6.01 Composition

- A. The elected officers of the Central Committee shall be a Chairman, Vice-Chairman and Secretary [Source: Section 1-3-103 (1) (c), CRS]

- B. The officers of the Central Committee must be registered Republican electors and residents of the State of Colorado for one (1) year as shown by the registration records.
- C. The elected officers of the Central Committee shall serve for a two (2) year term following the organizational meeting and until their successors are elected and qualified.
- D. The Chairman shall appoint a Treasurer who shall be a registered Republican and who shall be approved by the Executive Committee. The Treasurer may be removed by a 2/3 vote of the Executive Committee.

#### Section 6.02 Duties

##### A. Chairman

1. The Chairman shall be the chief executive officer of the Central Committee. He shall issue the call and preside at all meetings of the Committee and shall observe and enforce the rules and regulations prescribed by the Committee.
2. He shall be the custodian of all the funds, books, papers, records and proceedings of the Central Committee, Assembly or Convention, and, in conjunction with the Treasurer, shall prepare the written financial statement provided for in Section 6.02D.
3. The Chairman, unless otherwise a member of the Committee, shall not be entitled to vote except in case of a tie, when he may cast the deciding vote.
4. He shall have the power to appoint subordinate staff members as necessary.
5. The Chairman shall be responsible for seeing that arrangements are made for the Republican County Assembly and Convention. Upon convening of any such assembly or convention, the Chairman shall call the meeting to order at the place and on the date designated by the Committee in its call. He shall preside over its deliberations until a Chairman of the Assembly or Convention shall have been chosen. Nothing contained herein shall prohibit the Chairman from serving as Chairman of the Assembly or Convention.
6. The Chairman shall appoint an Audit Committee which shall report to the Central Committee at least every two (2) years as required by section 7.02. The Chairman may appoint such other working committees as are necessary in his judgment.
7. If the Vice-Chairman or Secretary should die, resign, or be permanently absent from the county, the Chairman shall appoint a Vice-Chairman or Secretary to act until the next organizational meeting of the Central Committee when the vacancy shall be filled by such Committee.
8. Immediately following the organizational meeting of the County Central Committee, the Chairman shall instruct the Secretary to provide the Colorado Secretary of State and the Colorado Republican Central Committee Chairman with a list of the officers elected in El Paso County and the membership of the vacancy committee selected, with their post office addresses, zip codes telephone numbers. [Source: Section 1-3-103 (7) CRS and CRC Bylaws XVI (B) (1)].
9. Immediately following the El Paso County Assembly and the appropriate district assemblies, senatorial, representative and judicial, the Chairman shall provide a list of all candidates in his county with their post office addresses, zip codes and telephone numbers

to the Chairman of the Colorado Republican Central Committee. [Source: Section 1-3-103 (7) CRS and CRC Bylaws XVI (B) (2)].

10. Immediately following the El Paso County Assembly and Convention, the Chairman shall provide a written list authenticating all delegates and alternates elected by El Paso County to the State, and any congressional, judicial, senatorial, or representative assembly or to the state or any congressional convention specifying the numerical order in which alternates were elected. The Chairman shall mail such lists to the Colorado Republican Central Committee Chairman and to the appropriate district Chairman immediately after the county Assembly and Convention. [Source: CRC Bylaws XVI (B) (4)]
11. A list of committeepersons ratified at the County Assembly shall be furnished to the Colorado Republican Central Committee Chairman within ten days of the Assembly. [Source: CRC Bylaws XVI (B) (4)]
12. The Chairman shall submit a budget for his term of office to the Executive Committee on or before May 15, following his election. This budget shall be revised and resubmitted on or before May 1 of the following year.
13. The Chairman shall create election divisions within El Paso County which shall be based upon the boundaries of the Colorado Representatives Districts in the County and which shall be divided so as to provide approximately the same number of precincts in each division. Changes in the election divisions will be made by the county Chairman upon the advice and recommendation of the county Vice-Chairman and the Chairman of the Representative district.  

Prior to the division meetings as provided for in section 9.01 (E), the county Chairman shall apportion to each election division the number of delegates to be selected for election to higher assemblies and conventions. The delegate apportionment method shall adhere to the El Paso County Republican Party Standing Rule. Prior to the division meeting, the county Chairman shall obtain the approval of the Central Committee or Executive Committee for the system he will use to apportion delegates among the several election divisions.
14. The Chairman shall have the notice of the call for any precinct caucus or county assembly and/or convention published in a newspaper(s) of general circulation in the county not less than ten (10) days prior to the date of the same. [Source: CRC bylaws XIII (1) (b) (5)]
15. The Chairman shall file the Central Committee Bylaws and any amendments thereto with the CRC. [Source: CRC Bylaws XVI (1)]

B. Vice-Chairman

1. The Vice-Chairman shall exercise the functions of the Chairman during the temporary absence from El Paso County or the temporary inability of the Chairman.
2. The Vice-Chairman shall perform such other duties as shall be prescribed by the Chairman.
3. The Vice-Chairman, unless otherwise a member of the Central committee, shall not be entitled to vote except in cases of a tie, when presiding as Chairman he may cast the deciding vote.
4. In case of death, resignation, removal from office, permanent inability to act or permanent absence from El Paso County of the Chairman, the Vice-Chairman shall automatically succeed to all powers and duties of the Chairman and shall call within thirty (30) days the

Central Committee together as provided herein for the purpose of declaring a vacancy and electing a new Chairman.

C. Secretary

1. The Secretary shall be the chief clerical office of the Central Committee and shall make a complete record of all the proceedings of said Committee.
2. The Secretary shall perform such other duties as may be prescribed by the Chairman.
3. He shall attest all calls for meetings of the Central Committee, County Assembly or Convention.
4. He shall prepare and act in readiness upon the convening of any County Assembly or Convention a temporary roll of the delegates entitled to participate which has been prepared from the credentials of the uncontested delegates placed upon the temporary roll by the Central Committee.
5. He shall act as Secretary upon the convening of any County Assembly or Convention until a permanent Secretary of the Assembly or Convention is chosen. When a County Assembly or Convention has been called to order by the Chairman, it shall be the duty of the Secretary to read the call authorized by the committee and to read the temporary roll of delegates.
6. He shall be responsible for making and preserving a complete record of all proceedings at the County Assembly or Convention and for delivering these records to the Chairman.
7. He shall then prepare and have authenticated all credentials for delegates and certificates of designation that shall be made by any County Assembly or Convention.
8. In the event of an emergency and in the absence of the Chairman and Vice-Chairman, the Secretary may call a meeting of the Central Committee.
9. In the event the Treasurer should die, resign, be permanently absent from El Paso County, or otherwise fail to serve, the Secretary shall automatically succeed to the powers and duties of the Treasurer until the vacancy is filled as provided for in Section 6.05.

D. Treasurer

1. The Treasurer shall perform such duties as are prescribed by the Chairman.
2. The Treasurer shall file with the appropriate authorities all statements and reports required by Colorado and Federal law.
3. The Treasurer shall comply with all other applicable Colorado and Federal laws.
4. The Treasurer, in conjunction with the Chairman, shall prepare a written financial statement for the Executive Committee at its regular meetings reflecting the income and expenditures since the preceding report. This report and all reports filed with local and state governments shall be available for inspection to members of the Executive Committee and the Central Committee.

Section 6.03 Election

The Chairman, Vice-Chairman and Secretary shall be elected by a majority of the votes cast by those present and voting at the organizational meeting of the Central Committee. The newly elected officers shall assume office immediately following the adjournment of the Central

Committee meeting at which they are elected. [Source: Section 1-3-103, CRS and CRC Bylaws V (1), VI (2), VII (1)]

#### Section 6.04 Removal

- A. Any elected officer of the Central Committee may be removed from office at any time for whatever cause the Central Committee may deem sufficient by a vote of two-thirds (2/3) of those present at a meeting of the Central Committee at a meeting called for that purpose.
- B. Written notice giving the time, place and purpose of this meeting shall be mailed to each member of the Central Committee at least fifteen (15) days before the meeting.
- C. The officer or officers shall have at least fifteen (15) days notice in writing of the time, place and the purpose before any such meeting is held.
- D. The action of the Central Committee shall be final. [Source: CRC Bylaws V (3)]

#### Section 6.05 Vacancies

- A. A vacancy in an office shall exist in the event of an officer's ineligibility to hold office, death, resignation, removal, permanent absence from El Paso County or permanent disability. The Executive Committee shall decide by a majority vote whether sufficient evidence of a vacancy exists. [Source: CRC Bylaws V (4) (a)]
- B. A vacancy in the office of Chairman shall be filled as provided in Section 6.02 (B) (4).
- C. Vacancies in the offices of Vice-Chairman or Secretary shall be filled as provided in Section 6.02 (A) (7).
- D. Vacancies occurring in the office of Treasurer or in any other appointive office shall be filled in the same manner as the appointment was originally made. [Source: CRC Bylaws V (4) (c)].
- E. Vacancies in the position of "bonus member" to the State Republican Central committee shall be filled by a majority vote of the County Vacancy committee. The Executive Committee shall decide by a majority vote whether sufficient evidence of a vacancy exists. If the County Chairman believes a "bonus member" should be removed for cause ( public support for a candidate opposing the Republican nominee in a general election or malfeasance or misfeasance on the part of the "bonus member"), the procedure to be followed shall be the same procedure outlined in Section 8.03G in the case of the removal of a precinct committee person.

### **Article VII: Committees**

#### Section 7.01 Executive

- A. Policy
  - 1 The Central Committee shall select an Executive Committee at its organizational meeting which shall exercise any and all powers conferred upon the Central Committee.
  - 2 The Executive Committee shall be governed by these Bylaws except that (a) all members of the Executive Committee shall be voting members whether or not they are voting members of the Central Committee; (b) proxy voting shall not be permitted; and (c) a quorum shall consist of one-third (1/3) of the Executive Committee members.
- B. Membership The Executive Committee shall consist of the following:

- 1 Central Committee Officers: Chairman, Vice-Chairman, Secretary and Treasurer.
- 2 Chairman of each congressional, senatorial, representative, commissioner, or judicial district, wholly or partly within El Paso County; provided, however, that if the Chairman is a resident of a county other than El Paso, the Vice-Chairman shall be designated a member of the Executive Committee; provided, however, if the Vice-Chairman also resides in a county other than El Paso, the El Paso County resident designated by the district shall be a member of the Executive Committee.
- 3 Bonus members to the Colorado State Republican Central Committee. Bonus members shall assume office immediately following adjournment of the Central Committee meeting at which they are elected. [Source: Section 1-3-103 (2), CRS and CRC Bylaws IV (a) (7) (a)]
- 4 One El Paso County Republican office-holder duly elected by the El Paso County Republican office-holders (for the purpose of this paragraph "County office holders shall be the County Commissioners, Treasurer, Assessor, Sheriff, Clerk and Recorder, Surveyor, Coroner and District Attorney).
- 5 One Republican representative from El Paso county to the Colorado House of Representatives duly elected by the Republican representatives elected from El Paso County.
- 6 One Republican State Senator representing El Paso County in the Colorado Senate and duly elected by the Republican Senators from El Paso County.
- 7 Each El Paso County Republican Auxiliary recognized by the Republican National Committee shall have the right to designate one representative to the Executive Committee. In the event that the Auxiliary is represented by more than one club or organization in El Paso County, each club shall be represented by an equal fractional share of the vote allotted to the Auxiliary.

C. Duties

- 1 The Executive Committee shall meet at least four times each year. The call of executive committee meetings shall follow the rules provided for in Article IV. Members of the executive committee may propose items for the agenda provided that the County Chairman receives in writing said items at least ten (10) days before the meeting. The agenda shall be available for review at least seven (7) days prior to the meeting.
- 2 The Chairman may call an emergency meeting of the executive committee provided that he gives seven (7) days notice. The chairman must also call an emergency meeting within seven (7) days when a majority of the executive committee requests, in writing, a meeting of the executive committee.
- 3 The Executive Committee shall approve a budget as proposed by the county Chairman as provided for in Section 6.02A-12. If the proposed budget is not approved, the Chairman shall revise and resubmit the budget for approval.
- 4 The Executive Committee shall advise and assist the Chairman in fundraising activities.
- 5 The Executive Committee shall determine whether vacancies exist in the office of chairman and the position of "bonus member" provided in Section 6.05 (A) and (E).

- 6 The Executive Committee shall remove committee persons as provided for in Section 8.03 (F), (G) and (H).
- 7 The Executive Committee may make modifications in the Standing Rule that do not affect the allocation of delegates and alternates to higher assemblies.

#### Section 7.02 Audit Committee

An Audit Committee appointed by the Chairman shall report to the Central Committee at least every two (2) years. The Audit Committee shall be composed of three (3) members, none of whom shall be a Republican county officer (as outlined in Section 6.01) and at least one (1) of whom shall be a certified public accountant. Appointments to the Audit Committee must be approved by the Executive Committee, and members thereof may be removed by a 2/3 vote of the Executive Committee. The Audit Committee shall examine the books and records and review the procedures of the Central Committee office before the organizational meeting and shall report at that meeting. It shall also examine the books, records, and procedures at any other time requested by the Executive Committee.

#### Section 7.03 Other Committees

Other committees may be appointed by the County Chairman as are necessary in his judgment.

#### Section 7.04 Vacancy Committee

The El Paso County Republican Vacancy Committee shall be elected at the organizational meeting of the Central Committee and shall contain at least three (3) members. The Vacancy Committee shall organize by electing a Chairman, Vice-Chairman, and Secretary.

- A. After consultation with any incumbent precinct committee person and division leader, the members of the Vacancy Committee shall select a successor to fill any vacancy in the office of precinct committee person. The person so selected shall meet the requirements of Section 1-3-102 CRS. [Source: Section 1-3-103 (1) (a), CRS]
- B. Within ten (10) days after the boundaries of an existing precinct are changed or a new precinct is created, the members of the Vacancy Committee shall select persons to fill the vacancies for precinct committee people. [Source: Section 1-3-102 (1) (b), CRS]
- C. The Vacancy Committee shall fill all vacancies in the position of “bonus members” to the CRC.
- D. Vacancy Committees, for the express purpose of filling a vacancy in the general assembly or a county commissioner office, shall consist of the precinct committee persons residing in the respective district and will meet and fill vacancies in accordance with the provisions of the Colorado Election Code. [Source: Sections 1-12-103, and 1-12-106, CRS]
- E. The County Chairman shall file a list of the names, addresses and telephone numbers of the members of all Vacancy Committees as provided by law with the Colorado Secretary of State and the CRC Chairman. [Source: Section 1-3-103 (7), CRS and CRC Bylaws XIV (3)]

### **Article VIII: Precinct Caucus Election**

#### Section 8.01 Time and Place

Precinct caucuses shall be held on the second Tuesday of April in even-numbered years at a private place in each precinct or at a public place in or proximate to each precinct determined by

the county Central Committee and posted as required by law. [Colorado Election Laws 1-3-102 and 1-4-602 and CRC Bylaws XII (1)]

Section 8.02 Voting Member Voting Members shall have been:

- A. A resident of the precinct for twenty-five (25) days; and
- B. Registered as a Republican for at least two (2) months, as shown by the registration books of the El Paso County Clerk and Recorder. However, any registered Republican who has attained the age of eighteen (18) years, or who has become a naturalized citizen within two (2) months immediately preceding the caucus may vote. [Source: Section 1-3-101 CRS and CRC Bylaws XII (2)]

Section 8.03 Procedures

- A. Each caucus shall select a Chairman and Secretary, who shall serve as the caucus officers.
- B. Each caucus shall elect the number of delegates and alternates to the County Assembly and/or Convention stated in the call published by the Central Committee. A plurality vote shall elect. A tie for the last available place shall be determined by lot. Cumulative voting (which allows an elector to give more than one (1) vote to a single candidate) shall not be permitted. [Source: Section 1-4-602 CRS and CRC Bylaws XII (3)]
- C. Each caucus shall elect two precinct committeepersons. The two persons receiving the highest number of votes at the caucus for precinct committeeperson shall be elected as the precinct committeepersons for the precinct. If two or more candidates for either precinct committeeperson receive an equal and the second highest number of votes, or if three or more candidates receive an equal and the highest number of votes, the election shall be determined by lot by such candidates. [Source: Section 1-3-102 (2), CRS and CRC Bylaws XII (3)]
- D. All names of candidates for committeepersons, delegates and alternates shall be announced during the caucus and prior to the election for any of the positions. Voting shall be by secret ballot and all blank ballots shall be examined by the caucus officers in the presence of the voters before any votes are cast. The results of the elections shall be announced by the precinct officers in the presence of the voters.
- E. The results of the elections for committeepersons, delegates and alternates shall be certified to the County Assembly by the Chairman and Secretary of the precinct caucus. [Source: Section 1-3-102, CRS and CRC Bylaws XII (3)] The person elected as committeeperson at the caucus shall assume the office immediately following the caucus upon certification to the County Chairman by the Caucus Chairman and Caucus Secretary.
- F. Causes for removal of an elected committeeperson from office shall include, but not be limited to the following:
  - 1. In case of removal by the credentials committee at the County Assembly, the person does not meet the qualifications for committeeperson.
  - 2. The person has moved from the precinct or has changed party affiliation.
  - 3. Reasons stated in State Election Laws.
  - 4. Public support for any candidate opposing the Republican nominee in a general election.

5. Holding a fraudulent caucus and/or fraudulently reporting actions of a caucus by a precinct committeeperson.
  6. The Chairman believes there is malfeasance or misfeasance on the part of a precinct committeeperson.
- G. In the event that a precinct committeeperson is to be removed for cause, such removal shall follow the procedure outlined below:
1. The Chairman shall appoint a five member panel to act upon a specific request to remove a precinct committeeperson for cause. Cause should be specifically outlined in writing.
  2. The five member panel shall consist of one Central Committee officer, one House District Chairman, one division leader, and two precinct committeepersons.
  3. A reasonable amount of time not to exceed thirty (30) days from the date notice is received shall be offered to the precinct committeeperson to respond to the complaint.
  4. A due process hearing shall be provided. The right of the precinct committeeperson to respond to charges shall be assured. The right of interested parties to present information concerning the basis for removal shall be allowed.
  5. A majority vote of the panel shall be required to recommend removal of the precinct committeeperson.
  6. The Executive Committee must act upon the recommendation of the panel and affirm the recommendation by a 3/4 vote.
  7. The office of the precinct committeeperson becomes vacant following the vote of the Executive Committee to remove the committeeperson. [Source: Section 1-3-102 (2) (d), CRS]
- H. In the case of removal of the precinct committee person for having moved from the precinct or having changed party affiliation, paragraph G. above shall not apply and the Executive committee may, by a majority vote, remove the precinct committeeperson. The office of the precinct committeeperson becomes vacant following the vote of the Executive committee to remove the precinct committeeperson.

## **Article IX. Assemblies and Conventions**

### Section 9.01 County Assemblies and Conventions

- A. Between 5 and 7 days after the precinct caucuses, the precinct committeepersons from each precinct in each election division created by the Chairman as provided in Section 6.02 (A) (13) shall meet at a time and place determined by the division leader and select delegates and alternates to the state, congressional and judicial assemblies and/or conventions. The selection of the delegates and alternates as well as the ranking of the alternates shall be as outlined in the Standing Rule. No proxies will be allowed. Each division leader will certify the delegate and alternate selections to the County Chairman immediately following the division meeting.
- B. The County Assemblies and/or Conventions shall be held not less than ten (10) days, nor more than thirty (30) days after the precinct caucus at a time and place determined by the Central Committee. [Source: Section 1-4-602, CRS and CRC Bylaws XIII (1)]

- C. The Central Committee shall fix the number of delegates from each precinct authorized to vote at the County Assembly and/or Convention, after consideration is given to the number of delegates to be elected to higher assemblies and conventions. [Source: Section 1-4-602, CRS and CRC Bylaws XIII (2)(a)]
- D. The Chairman shall issue the call for the assembly and/or convention at least fifteen (15) days prior to the date of the precinct caucus. The call shall include (in addition to the time, place and purpose) a statement of the number of delegates apportioned to each precinct as well as the number of delegates to be elected to the state and district assemblies and conventions. At the request of the Chairman of any district lying wholly within El Paso county the call for the County Assembly and/or Convention shall include the call for the assembly of such district. [Source: CRC Bylaws XIII (2) (b)]
- E. The County Assembly and/or Convention shall elect from among its members all delegates and alternates to every state and congressional assembly and/or convention, and to any multi-county judicial, senatorial, or representative assembly. "Members" of the County Assembly and/or convention shall mean all delegates and alternates to the County Assembly and/or Convention elected at the precinct caucuses, whether or not they are present and voting at the County Assembly and/or Convention, provided that an alternate may vote only when a delegate is absent. [Source: CRC Bylaws XIII (2) (c)]
- F. A delegate who moves from his precinct shall be ineligible to serve as a delegate from that precinct. [Source: Section 1-4-602, CRS and CRC Bylaws XIII (2) (c) (2)]
- G. The County Assembly shall ratify the list of precinct committeepeople. The Chairman and Secretary of the County Assembly shall file a certified list of the names and addresses, by precinct, of the persons elected as precinct committeepeople with the County Clerk and Recorder within 10 days after the date of the County Assembly. [Source: Section 1-3-102, CRS and CRC Bylaws XIII (2) (d)]

#### Section 9.02 All Other Assemblies

All other assemblies shall be held not later than 65 days before the primary election date. [Source: Section 1-4-601, CRS and CRC Bylaws XIII (4)]

- A. Apportionment of Delegates In senatorial and representative districts lying wholly within El Paso County, the delegates elected at the precinct caucuses as delegates to the County Assembly shall serve also as delegates to their respective senatorial and representative district assemblies. The call for such assemblies shall include time, place, and purpose and shall be issued in conjunction with the call for the County Assembly. [Source: Section 1-4-602, CRS and CRC Bylaws XIII (3)]
- B. All delegates to district assemblies and/or conventions shall reside within the district, and a delegate who moves from the district shall become ineligible to serve as a delegate to such district assembly and/or convention. A delegate who moves from the County shall become ineligible to serve as a delegate from the County. [Source: CRC Bylaws XIII (4)]
- C. No Central Committee meeting or assembly shall be convened for any senatorial, representative or commissioner district while a district with overlapping boundaries is in session.

#### Section 9.03 Voting at Assemblies and Conventions

- A. The Assembly shall take only one ballot upon candidates for each office within the jurisdiction of the Assembly to be filled at the ensuing general election. Every candidate receiving thirty (30) percent or more of the votes of the duly accredited delegates to the Assembly shall be designated for nomination on the primary election ballot. Such designation shall be certified by affidavit of the presiding officer and Secretary of the Assembly. [Source: Section 1-4-601 (2) CRS]
- B. Each candidate designated by the Assembly shall file his written acceptance with the officers with whom his certificate of designation is filed within ten (10) days after the adjournment of the Assembly. If an acceptance is not filed within the specified time the candidate shall be deemed to have declined the designation. [Source: 1-4-601 (3), CRS]
- C. No proxies shall be allowed or recognized in any Assembly or Convention. Any vacancy among the delegates shall be filled by an alternate, selected from the list of alternates by numerical order, beginning with the first alternate. [Source: CRC Bylaw XIII (6) (a)]
- D. What is commonly known as the “unit rule”, by which the entire vote of a delegation is cast according to the majority within that delegation, shall not be enforced or adhered to. Cumulative voting (which allows a delegate to give more than one vote to single candidate) shall not be permitted. [Source: CRC Bylaws XIII (6) (b)]
- E. Before any resolution may be considered by the county assembly or convention, it shall be referred to the resolutions committee of such body. All resolutions to be proposed shall be filed with the Central Committee Chairman at least 7 days prior to the assembly or convention convenes unless the assembly or convention extends the time for filing such resolutions.

#### Section 9.04 Delegate Contests

Any challenge to a delegate or delegates shall be submitted to the Chairman of the Credentials Committee which committee shall be appointed by the county Chairman and identified in the call for the assembly/convention, not less than seventy-two (72) hours prior to the time set for convening the assembly and/or convention. The Credentials Committee shall meet at least 24 hours but not more than 72 hours before the assembly convention to hear and determine any and all contests of persons claiming slots in said assembly/convention and to consider any other challenges. Final determination of all such contests shall be made by the assembly/convention. [Source: CRC Bylaws XV (2) (f)]

#### Section 9.05 Quorum

The quorum at any county assembly and/or convention shall consist of those delegates present.

#### Section 9.06 Powers

From the convening of the County Assembly and/or Convention until its final adjournment, it shall have the power to adopt rules governing the County Assembly and/or Convention and its committees and the power to determine controversies relating to the regularity of the party organization.

#### Section 9.07 Temporary Rules

The rules of the last County Assembly and/or convention shall be the temporary rules of the next county Assembly and/or convention and its committees.

### **Article X: Division Leaders**

### Section 10.01 Duties

The office of division leader is hereby established for the purpose of acting as a liaison between the County Chairman and the precinct committeepeople. The county Chairman shall prepare a description of the functions and duties of division leaders, and shall designate the precincts for which each division leader has liaison responsibilities.

### Section 10.02 Election

Division leaders shall be elected at the Central Committee organizational meeting of each house district. A person need not be an officer of the house district central committee or a precinct committeepeople in order to be eligible to serve as a division leader. Division leaders shall be elected by a majority of those precinct committeepeople in each division who are present and voting at each House District Central Committee organizational meeting. In the event of a tie, the election will be determined by lot.

### Section 10.03 Term

Once elected, division leaders shall continue to serve until the next organizational meeting of the House District Central Committee, or until they resign or are removed as provided in Section 10.04.

### Section 10.03 Procedures for Removal

- A. Causes for removal of an elected Division Leader from office shall include, but not be limited to the following:
1. In case of removal by the credentials committee at the County Assembly, the person does not meet the qualifications for Division Leader.
  2. The person has moved from the precinct or has changed party affiliation.
  3. Reasons stated in State Election Laws.
  4. Public support for any candidate opposing the Republican nominee in a general election.
  5. Holding a fraudulent caucus and/or fraudulently reporting actions of a caucus by a Division Leader.
  6. The Chairman believes there is malfeasance or misfeasance on the part of a Division Leader.
- B. In the event that a Division Leader is to be removed for cause, such removal shall follow the procedure outlined below:
1. The Chairman shall appoint a five member panel to act upon a specific request to remove a Division Leader for cause. Cause should be specifically outlined in writing.
  2. The five member panel shall consist of one Central Committee officer, one House District Chairman, one division leader, and two precinct committeepeople.
  3. A reasonable amount of time not to exceed thirty (30) days from the date notice is received shall be offered to the Division Leader to respond to the complaint.
  4. A due process hearing shall be provided. The right of the Division Leader to respond to charges shall be assured. The right of interested parties to present information concerning the basis for removal shall be allowed.

5. A majority vote of the panel shall be required to recommend removal of the Division Leader.
6. The Executive Committee must act upon the recommendation of the panel and affirm the recommendation by a 3/4 vote.
7. The office of the Division Leader becomes vacant following the vote of the Executive Committee to remove the Division Leader. [Source: Section 1-3-102 (2) (d), CRS]

In the case of removal of the Division Leader for having moved from the Division or having changed party affiliation, paragraph G. above shall not apply and the Executive Committee may, by a majority vote, remove the Division Leader. The office of the Division Leader becomes vacant following the vote of the Executive Committee to remove the Division Leader.

#### Section 10.04 Vacancy and Replacement

- A. The Vacancy Committee for the purpose of filling a division leader vacancy shall consist of the precinct committeepeople residing within the division.
- B. After it has been determined that a vacancy exists, the House District Chairman shall issue a call and preside over a meeting of committeepeople within that division who shall elect a new division leader to serve the unexpired term. The call shall be sent within thirty (30) days after the vacancy and an election held no earlier than ten (10) days or later than thirty (30) days after the call.
- C. If, in the judgment of the County Chairman following consultation with the appropriate House District Chairman, a division leader is not performing his functions and duties or has moved out of the division, the County Chairman shall present a recommendation to the Executive Committee for the removal of such division leader. By a majority vote of those present, the Executive Committee may remove any division leaders from office.

### **Article XI: Bonus Members**

#### Section 11.01 Composition

The number of bonus members will be determined in accordance with CRC bylaws section IV (1) (a) (7). The bonus members must be comprised of 50% men and 50% women. Candidates for bonus must meet the eligibility requirements of Article 6.01 B. herein.

#### Section 11.02 Election

All candidates for Bonus Member or newly appointed Bonus Members must sign a Letter of Agreement to serve. The Letter of Agreement will be drafted by the Chairman and outline the duties and expectations EPCRP has of the Bonus Member. To be elected as a Bonus Member, the Bonus Member will make a financial contribution to the EPCRP of \$25 per month and contribute a minimum number of five (5) hours of volunteer time per month as defined in the Letter of Agreement. Prospective Bonus members willing to donate more time may receive forgiveness for a portion of their financial contribution (to a maximum of \$150 per year). Prospective Bonus members willing to donate more money may receive forgiveness for a portion of their time contribution (to a maximum of 30 hours per year). Delegates may vote for any number of candidates up to and including the number of positions to be filled. The candidates receiving the most votes up to the number of positions to be filled are elected.

### Section 11.03 Removal

- A. Causes for removal of a bonus member from office include, but shall not be limited to the following:
  - 1. The person has moved from the county or has changed party affiliation.
  - 2. Public support for any candidate opposing the Republican nominee in a general election.
  - 3. The Chairman believes there is malfeasance or misfeasance on the part of a bonus member.
- B. In the event that a bonus member is to be removed for cause, such removal shall follow the procedure outlined in Section 8.03, G.
- C. Article XII: Reapportionment - Temporary Appointments

If reapportionment creates vacancies in the office of Division Leader or in the offices of Chairman, Vice-Chairman or Secretary of any Representative or Senate District located entirely within El Paso County, the County Chairman may temporarily appoint Republican electors who reside in such Division or Districts to fill such vacancies. The appointed division leaders shall temporarily serve until the meeting of precinct committee persons following the precinct caucuses as described in Section 9.01 A., at which time division leaders for those districts which have an appointed division leader will be elected by a majority of the precinct committee persons present. The term of such elected division leaders shall be as set forth in Section 10.03.

Any appointed representative and senate district officers shall temporarily serve until a meeting of their respective central committees is called at which time new officers may be elected to replace the appointed officers. The elected officers shall serve until the next organizational meeting of their central committee or until their office becomes vacant by resignation or otherwise.

### **Article XIII. Amendment or Revision of Bylaws**

#### Section 13.01

- A. These Bylaws may be amended at any meeting by a two-thirds (2/3) vote of those present and voting, provided that the proposed amendment was submitted to the Bylaws Committee and included in the official call mailed no less than fifteen (15) days before such meeting.
- B. If previous notice was not given in the call, the unanimous consent of all Central Committee members present in person or by proxy must be obtained before an amendment to the Bylaws may be considered. [Source: CRC Bylaws XIX]
- C. If the source references to Colorado Election Code or CRC bylaws change, the reference notations herein may be amended by a majority vote of the Executive Committee.

### **Article XIV: Parliamentary Authority**

Robert's Rules of Order, Newly, Revised shall govern the Central Committee whenever they are applicable and not inconsistent with the Colorado Election Code, the State Bylaws or these Bylaws. [Source: CRC Bylaws XVIII]

## **Article XV: Severability**

Any section or article hereof determined to be in conflict with any law, rule, or regulation, and invalid or unenforceable by reason thereof, shall be deemed to be severable from any and all other sections and articles and such determination of invalidity or unenforceability shall not affect the remaining sections and articles of these Bylaws.

### ***CHANGE HISTORY***

**Approved** by the El Paso County Republican Central Committee on the **11th day of January, 1986**, at Colorado Springs, Colorado.

**Amended** by the El Paso County Republican Central Committee on the **7th day of March, 1992**, at Colorado Springs, Colorado.

**Amended** by the El Paso County Republican Central Committee on the **10th day of February, 1997**, at Colorado Springs, Colorado

**Amended** by the El Paso County Republican Central Committee on the **31st day of January, 1998**, at Colorado Springs, Colorado.

**Amended** by the El Paso County Republican Central Committee on the **12th day of February, 2000**, at Colorado Springs, Colorado.

**Amended** by the El Paso County Republican Central Committee on the **5th day of February, 2005**, at Colorado Springs, Colorado

**Amended** by the El Paso County Republican Central Committee on the \_\_\_ **day of February, 2007**, at Colorado Springs, Colorado